

ACP MEDICAL SUPPLIES INC.

118 BAYWOOD AVENUE

LONGWOOD, FL 32750

Tel: (407) 830-0588 Fax: (407) 830-1588 Toll Free Tel: 1-877-248-4539

www.acpmedical.com

ACP RETURN MERCHANDISE AUTHORIZATION FORM

Customer Information:

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Product Information:

<u>Invoice Date</u>	<u>Invoice #</u>	<u>Product Code</u>	<u>Lot/SN #</u>	<u>Qty</u>	<u>Remarks</u>

Reason(s) for Return:

Reason(s) for return and additional Information:
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Return/exchange Handling

<input type="checkbox"/> Store Credit	<input type="checkbox"/> Refund to Credit Card
<input type="checkbox"/> Exchange	Credit Card # _____ Exp. ___ / ___

PRINT NAME _____ **SIGNATURE** _____

INTERNAL USE ONLY:	
RMA#	RETURN TO <input type="checkbox"/> Repair <input type="checkbox"/> Quarantine
DATE RECEIVED	<input type="checkbox"/> Warehouse
CHECKED BY	APPROVED BY

- A Return Representative must contact you with an RMA number before you send your item back.
- Please fax the completed form to (407) 830-1588
- Enclose RMA form along with the returned product packed in the original packaging. Packages sent without a RMA# will not be processed.
- If returned item are not received within 10 days from the day the RMA number was issued, the RMA number will be voided and the item(s) will not be accepted for return.